Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**S.D.V.S.SANGH'S SHRI. L. K. KHOT COLLEGE OF COMMERCE SANKESHWAR**
Name of the head of the Institution	**Dr. S. I. Madiwalappagol**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08333273364**
Mobile no.	**9945286824**
Registered Email	**lkkhot@rediffmail.com**
Alternate Email	**lkkhotiqac@gmail.com**
Address	**Old P. B. Road Sankeshwar Tq Hukkeri Dist Belagavi**
City/Town	**Sankeshwar**
State/UT	**Karnataka**
Pincode	**591313**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. P. L. Harale**
Phone no/Alternate Phone no.	**08333273364**
Mobile no.	**9482058098**
Registered Email	**lkkhot@rediffmail.com**
Alternate Email	**lkkhotiqac@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://slkkcc.edu.in/images/Revisad%20IQAC%202017-18.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://slkkcc.edu.in/SlkkccFiles/Academic Calendar 2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	**B**	**72.35**	**2004**	**16-Sep-2004**	**15-Sep-2009**
2	**B**	**2.41**	**2011**	**27-Mar-2011**	**26-Mar-2016**
3	**B++**	**2.79**	**2017**	**28-Mar-2017**	**27-Mar-2022**

6. Date of Establishment of IQAC

18-Apr-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
AQAR Preparation	16-Sep-2019 10	18
IQAC Meeting	01-Apr-2019 1	14
IQAC Meeting	19-Jan-2019 1	14
IQAC Meeting	03-Oct-2018 1	14
IQAC Meeting	23-Jul-2018 1	14
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
During the academic year institution has not received any fund from UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.	0	Nil	2018 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Quality enhancement initiatives • Career orientated Lectures • Orientitation Programme to B.Com III Year Students on entrepreneurship Development and career Opportunities. • Orientitation Programme B.Com I year Students. • Experimental learning through Industrial Tour

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To orgnise special geust lecture, To orgnise averness programme	**Orgnised special lecture on Anamia among women , Orgnised Law awerness programme**
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Local Governing Body	**18-Nov-2019**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**10-Jan-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**'elibrary ' Management Software, Features Covered are • Multi user and multilingual • In built Barcode Generation • Books Non Books acquisition • Periodicals and Journals Subscription • Stock verification • Members entry • Identity and generation • OPAC online Public Access catalogue kiosk Application • Digital signature/ship for circulations • Reports like graphical, summary, statistical. • Listing Reports ,MIS, Ledgers, and other 300 Reports**

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

S.D.V.S Sangh's Shri.L.K.Khot College of Commerce Sankeshwar is affiliated to Rani Channamma University Belagavi. The institution follows the curriculum developed and provided by the University. The institution prepares academic calendar in the beginning of the academic year .The academic calendar gives the clear picture of the activities to be carried in every month . The Curriculum delivery process is well documented in the IQAC of the institution. For effective implementation of the curriculum every teacher prepares month wise conspectus and teaching plan by considering the time table. Every teacher records daily teaching learning activities and completion of Syllabus, conduct of tests, student seminars, guest lectures, conduct of extra classes etc. in academic work dairy. For better understanding of some difficult topics to the students ICT based teaching is also extensively used. Monthly staff council meetings are conducted to ensure smooth conduct of Teaching learning process and effective implementation of the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Basic Spoken English Course	Nil	01/07/2018	30	Corporate sector	Communication Skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MCom	Accounting and Finance	01/08/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	During the academic year 2018-19 CBCS has not introduced by the affiliated university	01/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	50	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled

During the academic year 2018-19 institution has not introduced any value added cource	01/06/2018	Nill

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Website Designing Project	90

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution has a feedback mechanism to evaluate teachers by students. The student feedback on teachers is taken on 04 point scale. The collected feedback is processed and analysed. On the basis of feedback collected and suggestions made, the institution takes necessary steps for improvement of teaching. The institution obtains feedback from alumni and parents through meetings. In the meeting alumni and parents suggested to conduct more personality Development programmes and coaching classes for competitive examination. During the academic year the Institution has conducted more personality development programmes spoken English classes to students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Accounting and Finance	20	20	20
BCom	Finance and Taxation	120	120	120

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG

	(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2018	326	20	9	5	1

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
9	9	5	4	4	3
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system is available in the institution. This technique is introduced with a view to providing total quality service to the students of the college. As soon as the admission process is concluded and Nominal roll of students is prepared, mentor batches are created . As far as possible arrangement of batches are done in such a way that every teacher gets students of all classes. Teacher in charge of batch will ensure nominal roll of his batch each group of his batch gets at least one interaction in a fortnight. Teacher in charge of the batch inquire each student about his academic and personal inconvenience , scholarships, participation in seminars, Debate, etc, Exam performance participation in sports, NCC,NSS, Library visit etc and provides solutions/ remedies. students also get best from this scheme, Teacher in charge of the batch maintains a file showing the work done by him and submits his report at the monthly meeting convened by the principal.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
326	9	1:36

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
9	3	6	6	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	During the academic year 2018 19 Teachers were not received any awards, recognition, fellowships at State, National, International level from Government,	Assistant Professor	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
MCom	M. Com	Semester	25/05/2019	12/10/2019
BCom	B. Com	Semester	15/04/2019	08/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms initiated by the institution on continuous Internal evaluation system at the institution level are, evaluation of students academic performance conduct of induction test . Evaluation of students academic performance at the institution level normally relates to 02 tests and 01 assignment per semester and practical examination in computer applications subject are held at the end of each semesters are displayed on the notice Board and sent to University. Induction test is conducted for B.Com I -Students with a objective, to identify the aptitude, the academic and general knowledge of Students, Which helps the institution to plan curricular, extracurricular and co-curricular activities for the subsequent semesters.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution prepare academic calendar in the beginning of the academic year. The academic calendar gives the clear picture of the activities to be carried throughout the academic year. As per academic calendar Internal Assessment committee prepares schedule for internal assessment twice in each semester. During the academic year Institution conducted Internal assessment test and all curricular , co- curricular and extracurricular activities as per academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://slkkcc.edu.in/images/Programme_Specific_Outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B. Com	BCom	Finance and Taxation	97	84	86.59
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://slkkcc.edu.in/SlkkccFiles/Student_Feedback_Analysis_SSS_2018_19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	During the academic year 2018 19 institution has not received any Research funds from various agencies, industry and other organizations	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Innovative Practices	Commerce	02/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	01/06/2018	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Economics Department	Competative skill	AD sharoff memorial trust forum of free enterprises Mumbai	During the academic year 2018-19 institution has not incubted any start-ups on campus	Nil	01/06/2018
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

During the academic year 2018 19 there were no PhD award	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	2	3.27

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
During the academic year 2018 19 there were no Bibliometrics of the publications based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	Nil	Nil	2018	0	Nil	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
During the academic year 2018 19 there were no h-	Nil	Nil	2018	Nill	Nill	Nil

index of the Institutional Publications based on Scopus/ Web of science						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	1	Nill	Nill
Presented papers	2	1	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Raly- HIV awareness Saving Birds	YRC	4	50
Blood donation	NCC/NSS/YRC	8	50
Visit to silver dale old age home at Sankeshwar	NCC	5	50
Tree plantation	NSS	6	90
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood donation	Certificate of appreciation	Annasaheb Galatage lions Blood Bank, Gadhinglaj	50
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
International Yoga Day	NCC and NSS	International Yoga Day	9	80

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
During the academic year 2018 19 there were no Collaborative activities for research, faculty exchange, student exchange	Nil	Nil	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	0	During the academic year 2018-19 there were Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc.	01/06/2018	31/05/2019	Nil

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nll	01/06/2018	During the academic year 2018-19 No MoUs signed with institutions of national, international	Nill

	importance, other universities, industries, corporate houses etc..	
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.9	0.81

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-Library Software	Fully	16.2	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11906	5633799	30	13748	11936	5647547
Reference Books	7789	79829569	Nill	Nill	7789	79829569
Journals	24	Nill	Nill	Nill	24	Nill
CD & Video	106	Nill	Nill	Nill	106	Nill
[View File](#)						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional

(Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	During the academic year 2018-19 Teachers were not developed any E-content such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives institutional (Learning Ma	01/06/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	52	1	1	1	0	1	4	100	0
Added	0	0	0	0	0	0	0	0	0
Total	52	1	1	1	0	1	4	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
During the academic year 2018 19 there were no e-content Development Facility on campus	During the academic year 2018 19 there were no e-content Development Facility on campus

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
6.52	5.92	2	1.81

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) The college has adequate number of specious classrooms and seminar hall with ICT facilities. The optimum utilisation of classrooms and seminar hall is ensured by faculty co-ordination of Departments . Computer lab is maintained by the attainders allotted to the lab. The concerned staff member of computer lab checks computers , verifies its working conditions and non working computers reported to principal. The hostel maintenance is carried out by the respective staff allotted to the hostel and supervision is made by the warden of the hostel. The college Constitutes well maintained library which having a library committee which monitors to maintain of the library. Gymkhana committee monitors Indoor and outdoor sports. Overall maintenance of the institution, supervision is carried out by the principal of the college.

http://slkkcc.edu.in/SlkkccFiles/Procedures_and_Policies_2018-19.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fees Concession by the management	2	4000
Financial Support from Other Sources			
a) National	SC/ST Scholarship B.C.M, Fee Concession	212	722935
b)International	Nil	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
International Day of Yoga	21/06/2018	100	Institution
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Coaching for competitive Examination	52	Nill	2	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
During the academic year 2018-19 institution has not organised campus placement	Nill	Nill	Jain College of Engineering, Belagavi VSMS, BBA BCA College Nippani	7	5

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	14	B. Com	Nil	Law College ,Sankeshwar KLE Socity Law College ,Chikkodi Bharatesh College Belagavi RCU Belagavi RCU Belagavi PG RCU Belgavi Dr.DVHJMS. Vidyashri Dharwad KLE Dr.M.S Sheshgiri college Belgavi KLE Dr.M.S Sheshgiri college Belgavi Devchand college A	LLB, M. Com, M.B.A

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Book publication My Favourite Litterateur	Institutional	115
Cultural	Institutional	115
Carrom	Institutional	24
Chess	Institutional	16
Discuss through ,	Institutional	29
Javillian throgh	Institutional	25
Running,	Institutional	10
High jump	Institutional	9
Shot-put	Institutional	29
Long jump ,	Institutional	17

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	Nill	Nill	00	0
2018	Nil	International	Nill	Nill	0	0

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Head of the institution inducts the students in various academic committees . Teacher in charge of each committee motivate and guide the students in conducting the various activities throughout the academic year. Teacher in charge of each committee maintaining the documents and prepare a brief report submit to the head of the institution at the end of academic year. These documents are well documented in the IQAC of the institution .

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution has a registered Alumni Association. The office bearer of the association are as follows SI. No Name Designation 1 Shri.D.S.Pachandi President 2 Shri.B.A.Managavi Member 3 Shri.G.B.Nadadgalli Member 4 Shri.S.B.Kittur Member 5 Shri.Shivanand Kamate Member 6 Smt.H.S.Patil Member 7

Shri.P.S.Mannikeri Secretary The association strive to collect , process utilise information from the past students through feedback in the form of opinion or suggestion for the improvement of academic standard or quality of the institution. Any individual who has studied for at least one academic year in the college willing to pay prescribed fees eligible to become a member of the association. All the students studying in the final year of B.Com degree course shall pay association fee of Rs. 100 and shall become automatically the member after the completion of the final year .The secretary of the association conduct meeting and maintain files, correspondence and other records.

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

2000

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college constitute various committee's for general and academic development. They include Teaching, Non-Teaching staff members and students who will participate in decision making processes. Principal is the head of the institution, various committees are formed at the beginning of the academic year and as per the academic calendar of events they are assigned to work independently. The head of the institution call the meetings of all the chairman's of the committees and discuses about the progress of work assigned.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Institution has carried admission process as per Government seat matrix and rules and regulations of Rani channamma University Belgavi.
Industry Interaction / Collaboration	Institution has organise Industrial tour every year . During2018-19 B.Com Students Visited Mangalore Milk Diary, unit of KMF and M.Com Students visited Gokul Milk Factory MIDC , Kolhapur
Human Resource Management	The management provides sufficient human resources such as guest lecturer and menial staff. The quality of Human Resource is maintained by ensuring to attend conference, work shop and felicitating to the academic achievers.
Library, ICT and Physical	New books and journals are added to

Infrastructure / Instrumentation	the exisisting number. There is a Separate reading room for girls and boys students and staff members
Research and Development	Research committee motivates the teacher for the publication of article in peer reviewed Journals and Edited book's .
Examination and Evaluation	The Institute conducted I Internal test at the end of the 8th week and II Internal test at the end of the 12th week. Semester end examinations are conducted in the college as per the Rani Channamma university time table
Teaching and Learning	Class room seminars are conducted which helps the students to Develop presentation skill. website development project are assigned to students which help the students to develop computer skill.
Curriculum Development	Principal of our institution is a member of BOS in Economics and represented in introduction of CBCS

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	NIL
Administration	Nil
Finance and Accounts	Nil
Student Admission and Support	Scholarship -- Institution adhere and adopt e-Governance policy of Government of Karantaka
Examination	Institution adhere and adopt e-Governance policy of Rani Channamma University Belgavi.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. P. L. Harale	One day National level seminar on NAAC new Guidelines by GSS College Belagavi	Nil	262
		[View File]()		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	During the academic year 2018-19 institution has not organized professional development / administrative training programme for teaching staff	During the academic year 2018-19 institution has not organized professional development / administrative training programme for non teaching staff	01/06/2018	31/05/2019	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course in Commerce,	1	28/08/2018	17/09/2018	21
Refresher course in Commerce,	1	03/12/2018	23/12/2018	21
Faculty Development Programme,	1	21/06/2019	21/06/2019	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	7	Nill	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Facilities of BTCC Society	Facilities of BTCC Society and Uniforms for class IV employees.	Medical assistance and Blood Group Check-up

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution has conduct Internal financial audit regularly . During 2018-19 m/s P.G. Gali and company conducted Internal Financial audit .

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
S.D. V. S. Sangh Board of Management Forum of free enterprises Individuals	131000	Other Miscellaneous AD Sharoff Elocution Competition Cash Prize Awarding meritorious students

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal
Administrative	No	Nil	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

* Institution has convened parent teacher Association meeting . During the meeting the following matter were discussed . 1. Spoken English classes. 2. Coaching for competitive examination 3. More programmes on personality development

6.5.3 – Development programmes for support staff (at least three)

. Loan Facilitates are made available through BTCC Society . 2. Felicitation to the retired support staff. 3.Uniform For Class IV Employees.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

* Introduction of P.G. Course • Placement of students in reputed companies /MNCS

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	A.D.	14/09/2018	14/09/2018	14/09/2018	70

	Sharoff Elocution Competition					

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
During the academic year 2018-19 institution has not organized any gender equity promotion programmes	01/06/2018	31/05/2019	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Percentage of power requirement of the College met by the renewable energy sources 10 by solar energy at Akka Mahadevi Womens Hostel

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nill
Provision for lift	No	Nill
Ramp/Rails	No	Nill
Braille Software/facilities	Yes	Nill
Rest Rooms	Yes	Nill
Scribes for examination	No	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

2018	1	1	22/03/2019	1	Veterinary Camp	Health Issues of domestic animal 60	55
2018	1	1	23/03/2019	1	Health check-up	Health Issues of public 80	55

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Does Don't	01/07/2018	Rules and regulations regarding code of conduct for various stake holders are discussed in the staff council meeting . The Initiatives such as Does and Dont's , Uniform , and ban of mobile in the campus are introduced. Head of the Institution take necessary action on the students in case of volition code of conduct.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Visit to Silver dale old age Home at Sankeshwar	11/07/2018	11/07/2018	100
Observation of Swami Vivekanand Jaynti	12/01/2019	12/01/2019	100

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Observation of No fuel day 2. Tree plantation by NSS unit 3. Saving birds 4. Participation in swacha bharat Abhiyaan initiatives by NCC cadet 5. E-waste segregation

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice No.01 Title of the Practice: "Writers' Club" Keywords: Writing skills, writing habit, students, publish Goal and Objectives 1. To provide a platform for students to learn the writing skills. 2. To encourage the students to inculcate the writing habit. 3. To make provision to express their views, ideas and opinions about a topic in writing. Context: The institution needed to address contextual features or challenging issues in designing and implementation of "Writers' Club" are as follows: Majority of the students admitted to the institution are from the countryside. They are brought up in the rural background with lot of inhibitions. They feel comfortable in using

vernacular language with local accent. The institution strived to orient such students to gradually use the local language in professional way objectively and learn the English comprehension subjectively. Some students also feared to show their skills in preparing hand written articles. The Practice As a best practice of the Institution, a new club called the Writers' Club is formed. It is run exclusively by the students. A student coordinator and some student members manage the activities of the club. The club announces topics covering various fields including education, entertainment, current affairs, political, social etc. on which the interested students submit the hand-written articles to the club in time. The collected articles are sorted and adjudged by the professors as well as the club members and then the best articles are published on the notice board and College miscellany. The best articles are encouraged with prizes. Evidence of Success After announcement of the very first article topic, the response was meagre. The members of the club and the teachers decided to extend last date of article submission and encouraged more student writers to participate. Gradually, the response gained momentum and good number of articles on the announced topics being submitted. The writers club has been successful in encouraging the students to inculcate the writing habit among students. This has influenced students to prepare seminar papers and publish their article in college miscellany. Problems encountered and resources required: At the beginning the following problems were encountered: • Lack of participation of students. • Scarcity of funds for rewarding. Notes: This practice is unique. It enriches speaking, learning, reading and writing (SLRW) skills among students. It builds confidence in them to face competitive examinations. It leads to progression of students to higher studies. Best Practice No.02 Title of the Practice: "Veterinary Service" Keywords: Veterinary, Institution, Society, Domestic animals Goal and Objectives 1. To render social service to the society. 2. To strengthen farming and dairies. 3. To provide veterinary services through medical aid to domestic animals. Context: The institution needed to address the contextual features or challenging issues in designing and implementation of "Veterinary Service" are as follows: Sankeshwar town is surrounded by many villages with primary occupation farming and dairy. Agriculture is carried conventionally by using primitive farming techniques with a lot dependency on domestic animals like Buffalo, Cow, Cattle, Sheep, Goat etc. Due to the lack of finance, scarcity of fodder and seasonal water dependency, the farmers are facing difficulty in taking good care of their domestic animals. The farmers show inhibitions in bringing their domestic animals to the veterinary hospital or camp due to lot of presumptions and apprehension. This was the challenge faced by the institution to make good turnover of cattle to the health check up camp organized at adopted village. The Practice The "Veterinary Service Camp" is planned and implemented through annual special NSS camp at an adopted village. The head of the institution and NSS Programme Officer coordinate with the village Panchayat and the programmes of the camp are finalized. One of the regular and socially oriented services offered by the institution's NSS special camp is "The Veterinary Camp". The institution makes correspondence with the veterinary medical officer and invites him/her for the camp. The NSS volunteers led by the programme officer visit the homes of adopted village and neighbouring area and publish about the schedule and importance of the veterinary camp. Necessary arrangements are done to carry out the same. Evidence of Success The above discussed practice resulted in taking out the inhibitions and apprehension of farmers about veterinary service. Variety of domestic animals are diagnosed with diseases and necessary treatments are provided. The farmers get this service at very near to their homes at free of cost. The medical officer also suggests the farmers about looking after the domestic animals. The magnitude of domestic animals visiting the camp has been increasing. Problems encountered and resources required: The institution sometimes faces difficulty in assigning veterinary medical officer due to their

prior commitments. It also faces problems in arranging necessary medicines and drugs due to paucity of funds. The funds allocated for NSS annual special camp by the university is limited. Notes: This practice is unique. It conglomerates the institution and society in the efforts of community engagement. This ensures concern of the institution towards social up liftment. It indirectly contributes to the growth of agriculture and dairy.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://slkkcc.edu.in/SlkkccFiles/Best_Practices_2018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words Fee concession to poor and meritorious students Institution has introduced a scheme of Fee concession to poor and meritorious students to promote higher education in rural and Boarder area. At the time of admission when the meritorious poor students are unable to pay the prescribed fees, Fee concession is given by the institution. During the Academic year 2018-19 the following students are benefited from the scheme. SI.No Name Class 01 Miss Kavita B. Mannikeri B.Com III Sem 02 Miss. Laxmi R. Niljage B.Com III Sem 03 Miss Chaitali M. Kuradekar B.Com III Sem 04 Mr.Akshay Ravan B.Com III Sem 05 Miss Archana C. Redekar B.Com V Sem

Provide the weblink of the institution
http://slkkcc.edu.in/SlkkccFiles/INSTITUTIONAL_DISTINCTIVNESS_2018-19.pdf

8.Future Plans of Actions for Next Academic Year

Action Plan for the year 2019-20 1. To organize Entrepreneurship Development Programme for students with the help of DIC. 2. To organize Food Fest for Creating entrepreneurship marketing awareness. 3. To Conduct Faculty Development programme. 4. To undertake students field projects to inculcate research culture . 5. To Organise Personality Development Programmes .